

### eRoom Digital Workplace

#### **Product Overview**

With eRoom Technology, companies use the Web as a collaborative environment to work across their enterprise and with partners and customers. Designing and delivering products and services requires working closely and creatively with a team of people --people from different departments or from customer, supplier, or other partner companies.

These distributed teams need a way to collaborate, strategize, and make decisions, basically to be able to work as easily as if they were in the same place.

The eRoom digital workplace platform is a Web-based workspace and set of product collaboration tools. Project teams can quickly tailor a workplace to their specific business project and their team's processes and work style. eRoom gives them a solution that's ready to use, without a lot of technical set up and support.

#### The results?

- Higher quality products by facilitating early and frequent dialogue on product designs –across multiple departments
- Improved efficiencies in supply chain coordination by managing the dialogue around the transaction
- Closer customer relationships by enhanced communication and collaboration
- Speeding time to market by allowing the team to instantly react to change orders
- Improved leverage of resources as new member ramp times are slashed
- And collaborating productively on projects of every type, from highly structured, deadline-driven tasks to more creative, open-ended interactions

The eRoom digital workplace, a fifth generation product, is used by more than 400 companies such as 3Com, Ford Motor Company, Hewlett-Packard, Arthur Andersen, A.T. Kearney, Bausch & Lomb, Cisco, Compaq, EDS, GTE, KPMG, Pfizer, Siemens, and Towers Perrin.



## The eRoom digital workplace is a 5<sup>th</sup> generation solution proven and in use by hundreds of large global enterprise customers.

**Delivers immediate business results** -- eRoom is intuitive, requires minimal training, enabling you to get started right away with little involvement from IT. eRoom's ease-of-use and significant benefits encourage rapid ,widespread adoption by entire project teams.

Complete and flexible solution for project teams -- Use eRoom's flexible environment and set of project collaboration tools to create a customized workplace that supports your existing work style and processes. eRoom works the way you work and connects easily to the rest of your business environment and infrastructure.

**Designed for the extended enterprise** -- eRoom gives you a web-based, unified place for dispersed teams to work. Team members from different, geographically dispersed companies or from within the same company can work as though they were in the same place. The workplace is available anytime from anyplace—allowing continuous progress on the project and keeps critical information accessible to the team at all times.

**Built for enterprise use** -- Delivers the right balance of end-user ease for fast adoption and enterprise strength and extensibility. The eRoom platform is built for large groups of users needing to get up and running quickly on multiple, complex projects and the eRoom Developer toolkit enables you to customize and integrate eRoom with other enterprise systems.

**Leverages your investment in enterprise technology** -- Extends your use of Microsoft desktop applications and enterprise platforms (Windows2000, Exchange, Office). Integrates with data repositories (Notes), CRM, and other systems



#### Benefits and Features Overview

#### Quickly create a shared online workplace for your specific project and team

- Easily tailor a workplace for your specific project with eRoom's flexible workplace and set of project collaboration tools
- Invite your team, including people inside and outside your company, into the workplace with an email invitation. They'll use their Web browser and a password to get in.
- eRoom's Web-based interface is as easy to use as navigating a web site, ensuring that your team can get working right away

#### Use eRoom to handle difficult aspects of working together as a distributed team &

- Establish your own project procedures inside your eRoom, such as milestones tracking, issues tracking, approval routing, or resource cataloging
- Use a team calendar to keep track of project dates, meetings, and events
- Use automatic daily notifications and instant alerts to keep the entire team in sync with project changes

#### Hold discussions, resolve issues, and make decisions faster

- Share documents and files and use version tracking to keep a history of changes
- "Page" people into the workplace for discussions to to review project changes
- Hold threaded discussions around topics and around specific documents
- Resolve issues immediately with real-time chat discussions
- Use real-time polling to guery the team and get a quick update of people's opinions

#### Complete more projects faster and get better with each project

- Use your "My eRooms" project portal to work efficiently across multiple projects
- Use ePractices (like new product concept development, product launch, client engagement) as a starting place for a new workplace
- Use your own eRoom workplace as a template for future projects -- an eRoom becomes a valuable repository of plans, procedures, discussions, and problem solutions

#### Integrate eRoom with other applications and systems

- Save your Microsoft Office 2000 files directly into an eRoom, or drag and drop them into the workspace
- Access and open an eRoom workplace directly in Outlook and synchronize your Outlook tasks and calendar with those in one or multiple eRoom workplaces
- Integrate with other applications, such as document or knowledge management applications



# The eRoom workplace platform is built for large organizations with people working simultaneously on multiple, complex projects

eRoom's digital workplace is available as:

- eRoom digital workplace licensed software that you host internally
- eRoom.net digital workplace service, an outsourced application that we host
- eRoom or eRoom.net can also be incorporated into the offerings of enterprise software vendors, Internet vertical marketplaces and communities, vertical ASPs, ISPs or NSPs, and any company who wants to provide eRoom's business collaborative infrastructure to their customers. For more information, please contact the OEM team.

#### eRoom licensed software

With eRoom software, you license eRoom on a per-server, per-user basis. The eRoom API and Developer Toolkit gives you the flexibility to customize and extend the product and integrate it with your existing applications.

ERoom offers enterprise-ready directory integration to support the selection of names from large pools of users from multiple directory sources, such as LDAP, NT, and Active Directory.

ERoom has programmable enterprise connectors that let you move your eRoom project information into your existing document management systems or groupware systems

Create custom eRoom workplace templates for end-users to use for future projects (with built-in standard procedures like approval processes and issues tracking)

eRoom leverages your investment in Microsoft products and technology.

- Microsoft desktop apps: Windows 2000, Office 2000, IE, Outlook, Web Folders, Digital Dashboard, and MS Project.
- Microsoft platforms: NT, Windows 2000, SQL Server 7, and Exchange 2000

Use the eRoom Developer Toolkit and open API to customize and extend the eRoom digital workplace and to integrate with your existing enterprise applications

#### eRoom.net hosted service

Derive the benefits of the eRoom digital workplace without the installation and IT issues involved with hosting the application on your own server. Project teams can get up and running in minutes.



Built on a world-class partner hosting infrastructure, eRoom.net offers a reliable, secure solution.

#### **Professional Services**

While eRoom is exceptionally easy to use, large-scale deployments may require some additional assistance to ensure that eRoom is optimized to run within your organization. For these types of deployments, we offer a wide array of professional services that support the implementation, integration and customization of eRoom.

